Sultrade - Operations Dept

De: Raorane, Sakshi <S.Raorane@csmcy.com>
Enviado em: sexta-feira, 29 de maio de 2026 03:31
Para: operations@sultradeagency.com; CSM Georgia - Shorena Takidze; sumi@tjsm.co.k
Cc: 'Italmar Hub'; Silver Eleanor Crewing; Silver Eleanor E-mail {Master}; Career - Operations Email; 'career-trv'; CSM Georgia - Email; TJSM CO. Ltd - General Email; TJSM CO. Ltd - General Email; Career Travel - Tina
Assunto: Crew change for SILVER ELEANOR on 08/06/2026 in Itaqui Brazil - ETA 08/06

Dear Agents,
Good day,

Please be advised we are planning crew change on subject vessel at port of Itaqui, Brazil ETA 08/06. Crew list for this change is below (4 ON / 3 Off).

RIC @CSM Georgia - Shorena Takidze, @sumi@tjsm.co.k – Please share on signer crew PPT and SBK copies.

We have South Korean (C/O, Addl. CE and 2E), Georgian (2/O), nationalities concerned.

Vessel Name	Crew Change Date	Port	Port Agent
SILVER ELEANOR	08-Jun-26	Itaqui	SULTRADE SHIPPING AGENCY - BRAZIL
	Position	**Sign Off**	**Sign On**
1	Chief Officer	Gogichaishvili Tornike	Jin Taeyun
2	2nd Officer	Meskhidze Irakli	Mgzavridze Jemal
3	Additioal Chief Engineer	**********	Kumhyon Yu
4	2nd Engineer	Quijano Ryan	Seo Duil

Kindly note that the vessel will be discharging cargo and kindly confirm whether crew change at berth will be possible.

Please advise visa requirements for listed nationalities.

Please advise all known restrictions for the purpose intended, as well as those related to COVID-19.
What is nearest airport to be used?

Please also provide PDA for approval. Please include ALL expenses (agency fee and husbandry fee etc.)

Additionally, please clearly separate Crew related expenses apart from Technical, Owners, Superintendents etc. in FDA
Pls kindly send us the PDA via email in order to inform the owners.

DA desk appointment will be submitted asap.

General instructions:

1. Usage of public transport such as shared cars / minivans, buses or trains, is encouraged whenever possible, especially for the off signers.
Usage of taxis shall be minimized whenever possible. Optimal and cost-effective transportation organization is expected from Agents.

2. In case of flights arriving / departing at different times, crew shall be required to wait at airports, no single transfers to be arranged.

3. Accommodation of our crew shall be arranged in 2-3*** hotels. Officers can be accommodated in single rooms; Ratings should be combined in double rooms.

4. Combining launch boats for crew changes with stores, technicians, provision etc. deliveries are required.

5. We would highly appreciate the assistance of the local agents to secure optimum means of transportation at most competitive prices and provide the solutions how to minimize the costs locally.

Pleased to hear,

Best Regards,

Sakshi Raorane
Crewing Operator

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COLUMBIA SHIPMANAGEMENT LTD For and on behalf of owners, as agents only

Skeleton staff will be in operation during the following public holidays: Monday, 1st June 2026
Emails will continue to be monitored; however, for urgent inquiries, please call the person in charge on their mobile phone