

## Sultrade - Operations Dept

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**De:** Dendrinos Panagiotis <dendrinos@brave.gr>  
**Enviado em:** quinta-feira, 12 de fevereiro de 2026 06:01  
**Para:** operations@sultradeagency.com  
**Cc:** Cape NV; Operation Dept (Brave); Brave Maritime; 'gcl@gcl.gr'  
**Assunto:** RE: CAPE NV / AGENCY APPOINTMENT / PORTO SUDESTE

**Sinalizador de acompanhamento:**

Acompanhar

**Status do sinalizador:**

Sinalizada

Good day,

RE: CAPE NV - AGENCY APPOINTMENT

Subject cape size vessel will call at Porto Sudeste, Brazil on voyage charter with Trafigura for loading iron ore. Port/cargo formalities will be arranged by chrs Agents GEM SHIPPING.

**We are pleased to appoint you as Owner's Protective Agents** at Porto Sudeste to attend for all Owners matters as necessary, trusting that you will efficiently attend our vessel at all times and in the best way to protect of Owners / Manager rights and as per our agreement of D.A.Proforma.

**PLEASE PROVIDE YOUR FULL STYLE ADDRESS AND CONTACT DETAILS.**

Kindly take note of the following info & requirements, should a port account is opened for our company:

**1. PDA REMITANCE & FDA TERMS**

we will remit on account d/as the 90% of your proforma and upon completion of the port call, please send to our office by email attachment (in color), the final d/as invoice(s) along with all supporting documents / vouchers for the actual expenses incurred enabling us to finalize the account.

Kindly take note of the below terms & conditions apply on the FDAs, enabling us to achieve a smooth settlement process:

- All FDAs shall always be accompanied with a full set of applicable and relevant vouchers or invoices matching up with the final amount of FDA; if such supporting documents are not provided, delays or non-payment may occur. 'Applicable and relevant' vouchers or invoices are defined as official invoices produced by third parties that actually provided the service(s). A printout from a port agent listing different expenses, does NOT constitute an applicable and relevant voucher supporting these expenses.
- Original vouchers / invoices are not prerequisites; our Company will accept hard or electronic copies of vouchers.
- Debit notes are not accepted, except in a very rare case that is absolute necessity; such will only be accepted if you notify us in details and well in advance of the reason(s) to do so and only if you receive responsive e-mail from our end that clearly states our agreement to proceed. Again, same procedure to FDAs will apply regarding full set of respective vouchers / invoices in way of all are matching up with the final amount.
- All related vouchers / costs settled by Agents and need Master to certify of those (e.g. tugs/fresh water receipts/garbage receipts/sludge collection/receipt of spares/technician fee, etc), must - each of them - be countersigned by the Master and have the vessel's stamp. In case vouchers lack of Master's verification as described above, will not be accepted.
- Any invoice related with forwarding expenses (such as airfreight spares, etc.) it is required to be accompanied with all supportive vouchers showing the sub-breakdown of the expenses, e.g. voucher for custom clearance, voucher for transportation, etc., for the total amount; invoice alone will not be accepted in the FDAs.
- The port charges vouchers for tugs, pilots, mooring, port dues, berth dues, light dues, anchorage dues, tonnage dues, etc. shall be supported by the official port tariffs in force and/or any other standard tariffs which are imposed

by the ministry of transport or other port authority. Failing of supply, might result in our d/as desk of not being able to verify the charged tariffs/agreed costs and delay payment of the final port account.

- Please ensure that your final port d/a account is in the same local currency as the proforma d/a. If both local and usd/euro currencies used in the proforma d/a, then the same are to be used in final port d/a account. Any exchange rate in pda will be taken only as a reference and will not be considered as agreed or fixed, whatsoever for the FDAs; The exchange rate stated in FDAs shall be taken at the issue date of the FDAs and must be supported by official bank's statement for the given date in order to be accepted. Different currencies between the PDA and FDAs that cannot be readily compared, will not be accepted for further settlement.

## 2. CONTACT DETAILS

BRAVE MARITIME CORPORATION INC.

Apollon Building No 2

331, Kifisias Ave.

145 61 Kifisia

Greece

Operations Department

Tel: +30 210 625 0001

Email: [operation@brave.gr](mailto:operation@brave.gr)

Vessel's Crew Managers are:

Hellenic Manning Overseas, Inc.

4th-5th Floor Atlantis Beacon Tower

2315 Leon Guinto St.,

Malate, Manila

Email address: [info@hellenic.ph](mailto:info@hellenic.ph) / [rdl@hellenic.ph](mailto:rdl@hellenic.ph)

Vessel's contact details:

Capt. Eduardo A. Ybañez

Master of Cape NV

Email: [capenv@brave.gr](mailto:capenv@brave.gr)

Vsat: +30 21 1198 8190 | +30 21 1198 8189

FBB: +870 77 3287 033 | Iridium: +881 677 120 402

Inm C1: 463722023 / Inm C2: 463722024

## 3. INFORMATION REQUIRED BY E-MAIL IN RETURN

Soonest after receipt of this message, you are kindly requested to send us of the following, on all of our e-mails ([operation@brave.gr](mailto:operation@brave.gr) / [maritime@brave.gr](mailto:maritime@brave.gr)):

- Your Agency full style, including postal address and FORWARDING INSTRUCTIONS FOR SPARES/STORES / telephone / fax /cable (telex) numbers and AOH (after office hours) telephone numbers in case of an emergency.
- Your Bank account details
- Name of Operator / Person in charge and after office hours telephone numbers in case of emergency.

## 4. INFORMATION REQUIRED FOR THE PORT OPERATIONS

Please ensure to:

- keep our office closely informed via e-mail of the vessel's berthing prospects, schedule and turnaround time of the port movements and cargo operations.
- keep us posted in case of any changes are made to the port status (e.g. port closed due to fog / weather conditions, etc.,) and provide us with fresh best estimations.

5. INFORMATION REQUIRED TO BE PROVIDED TO THE VESSEL (AS APPLICABLE) WITH COPY TO US

Soonest after receipt of this this Agency notification message, you are kindly requested to send to the vessel (contact details as above) following info:

- an introduction message with your full contact details and the Name of Operator / Person in charge, including after office hours telephone numbers in case of emergency.
- any national/local health-safety- environmental-security/customs/immigration/ terminal regulations and/or requirements that might affect the operation of the vessel while in port.
- keep our office closely informed via e-mail of the vessel's berthing prospects, schedule and turnaround time of the port movements.
- If compulsory watchmen arranged during berth stay. If not compulsory/not paid by charterers, inform us immediately
- if garbage delivery is included in the compulsory port charges and if a limit imposed, how many cbm vessel can give free of charge.
- If there is fresh water supply free of charge deliverable ex-pipe at berth

6. ACTIONS REQUIRED ONCE VESSEL IS IN PORT

- In case the Port State Control is planning or heading to board / inspect the vessel, please notify Master and Vessel's Operator immediately, then keep in close contact with the Master for any assistance may deemed / required.
- before arranging of any crew transportation or visit ashore, please request our confirmation as we have to agree for the transportation cost first.
- before arranging to place a crew mobile phone on board, please request our confirmation as we have to agree on this service cost first.
- In way of assuring the highest standards of Safety at Sea, our Company has established and strictly complies with a "Zero Tolerance Policy" in respect to the possession and consumption of alcohol on our managed vessels; therefore, all alcoholic beverages, beers, or any other drink containing alcohol are STRICTLY PROHIBITED onboard. You are hereby kindly requested to adhere and support with our Policy bringing to our immediate attention of any private, unofficial, hidden, or similar related requirement that you may receive for supplying alcoholic beverages to the vessel.

As vessel's appointed agents you are hereby expected to ensure that the vessel's interests are duly protected.

Please acknowledge safe receipt, understanding and compliance

Regards,

Cpt. Panagiotis Dendrinis  
Fleet Operator

**Brave Maritime Corporation Inc.**

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Tel: +30 210 625 2849 (ext 103)

Email: [operation@brave.gr](mailto:operation@brave.gr)