

**Port Agency Appointment &
Pro-forma Disbursement Account Request**



US Crewing Services, LLC
Ap 30, entr. 1bl. 188
Chayka, K-S
9000
Varna
Bulgaria

30 Dec 25

To Sul Trade Agenciamentos Maritimos Ltda t/a Sultrade Shipping Agency
161 Andrade Neves Street
96200140
Rio Grande
Brazil
Phone : +55 5332353500
Email : sultrade@sultradeagency.com
Website : www.sultradeagency.com
VAT Number : 10432546000175

Subject **UNITY TRITON / Voyage 003-UTN-BRAZIL/JAN26 / Vila Do Conde (Barcarena) / USM-250124-1H**

Dear (agency's name) Team, please consider this email as an official appointment as Owner's husbandry agent during m/v (vessel's name) call at (name of port).

DO NOT INCLUDE OPS & TECHNICAL COSTS IN THIS PORT CALL.

Vessel Details

<u>Vessel</u>		<u>Dry</u>	
Name	UNITY TRITON	No. of holds	5
Built	2018		
Flag	BHS - Bahamas		
Classification society	Nippon Kaiji Kyokai		

Main details

Type	Bulk Carrier
DWT	64071
LOA (m)	199.9
Beam (m)	32.26
Draft SW S/W/T	13.325
GT / NT	35601 / 21466
LBP (m)	196.1
Molded depth (m)	18.6
Lloyds/IMO no.	9764104
Call sign	C6IE2

Communication

Telecom / Cell phone +44 2037695644
Telex no 1 +431105242
E-mail unity.triton@fleet.unity-sm.com

Port Call Details

Vessel UNITY TRITON **ETA** 09 Jan 26 - 00:00
Voyage Number 003-UTN-BRAZIL/JAN26
Port Vila Do Conde (Barcarena)
Country Brazil

Cargo / Activity Details

Activity # 1 Crewing
Crew Type Sign On
No of Crew Members 7
Service Date 08 Dec 26
Remark ON-SIGNERS - 7 PERSON(S)
1. GALLARDO, MICHAEL
Name/Nationality: GALLARDO, MICHAEL / FILIPINO
Rank: OILER
DOB/POB: 01 JAN 1980 / CAVINTI, LAGUNA
Passport No./DOI/DOE: P1990879B / 18 JUN 2019 / 17 JUN 2029
Polio No./DOI/DOE: - / 12 APR 2021 / UNLIMITED
SEA POEA No./DOI/DOE: - / 30 DEC 2025 / UNLIMITED
Mobile Number: +639649842549
Email ID: mikecustodio01@gmail.com
2. CELESTINO, RITCHIE
Name/Nationality: CELESTINO, RITCHIE / FILIPINO
Rank: COOK
DOB/POB: 05 OCT 1978 / MANILA
Mobile Number: 639274038570
Email ID: ritchiecelestino@gmail.com
3. GAITAN, ALLAN GEPULGANI
Name/Nationality: GAITAN, ALLAN GEPULGANI / FILIPINO
Rank: FITTER
DOB/POB: 18 SEPT 1978 / N/A
Mobile Number: 9705888943
Email ID: GAITANALLAN1809@GMAIL.COM

4. DANID, RODEL

Name/Nationality: DANID, RODEL / FILIPINO

Rank: OILER

DOB/POB: 16 JAN 1993 / JAMINDAN CAPIZ

Mobile Number: 9560385592

Email ID: rodeldanid0516@gmail.com

5. NIKOLOV, DIMITAR

Name/Nationality: NIKOLOV, DIMITAR / BULGARIAN

Rank: MASTER

DOB/POB: 19 JAN 1974 / TUTRAKAN, BULGARIA

Passport No./DOI/DOE: 388388329 / 21 JUN 2022 / 21 JUN 2027

Seaman Book No./DOI/DOE: 600020725 / 19 AUG 2024 / 19 AUG 2034

Mobile Number: +359887341242

Email ID: Nikolov_dm@abv.bg

6. DAQUE, ADONIS

Name/Nationality: DAQUE, ADONIS / FILIPINO

Rank: ABLE_SEAMAN

DOB/POB: 03 NOV 1991 / LAZI SIQUIJOR

Mobile Number: 639155419204

Email ID: daqueadonis@gmail.com

7. DCDT - TBA FILIPINO NATIONALITY

Crewing

Sign Off

Activity # 2

Crew Type

No of Crew Members 7

Service Date 08 Dec 26

Remark TOTAL PERSON(S): 7

OFF-SIGNERS - 7 PERSON(S)

1. CORDERO, DOMINIC

Name/Nationality: CORDERO, DOMINIC / FILIPINO

Rank: ABLE_SEAMAN

DOB/POB: 03 FEB 1981 / POTOTAN ILOILO

Passport No./DOI/DOE: P5926436A / 06 FEB 2018 / 05 FEB 2028

Mobile Number: +639183656475

Email ID: corderodominic23@gmail.com

2. GEORGIEV, ANGEL

Name/Nationality: GEORGIEV, ANGEL / BULGARIAN

Rank: MASTER

DOB/POB: 04 JUN 1971 / VARNA, BULGARIA

Passport No./DOI/DOE: 390150337 / 16 DEC 2024 / 16 DEC 2029

Seaman Book No./DOI/DOE: 600014740 / 12 AUG 2020 / 12 AUG 2030

Mobile Number: 00359888690900

Email ID: angelgeorgiev71@gmail.com

3. BACHICHA, ALEX

Name/Nationality: BACHICHA, ALEX / FILIPINO

Rank: FITTER

DOB/POB: 05 JUN 1981 / MANILA

Passport No./DOI/DOE: P6319636B / 18 FEB 2021 / 17 FEB 2031

Mobile Number: +639270319159

Email ID: alexabachicha@gmail.com

4. PLANCO, NIÑO

Name/Nationality: PLANCO, NIÑO / FILIPINO

Rank: OILER

DOB/POB: 16 DEC 1981 / CABATUAN ILO-ILO

Passport No./DOI/DOE: P2511760B / 11 JUL 2019 / 10 JUL 2029

Mobile Number: +639291704464

Email ID: nplanco7@gmail.com

5. NIONES, KENNETH

Name/Nationality: NIONES, KENNETH / FILIPINO

Rank: OILER

DOB/POB: 19 APR 1996 / SAN PABLO CITY, LAGUNA

Passport No./DOI/DOE: P6658991A / 06 APR 2018 / 05 APR 2028

Mobile Number: +639952984010

Email ID: kennethniones19@gmail.com

6. MOLINA, JHUNELAR

Name/Nationality: MOLINA, JHUNELAR / FILIPINO

Rank: COOK

DOB/POB: 12 SEPT 1985 / ILOILO CITY

Passport No./DOI/DOE: P5491472B / 10 SEPT 2020 / 09 SEPT 2030

Mobile Number: 9279960562

Email ID: jhunelar21@gmail.com

7. SAMBAS, ACE CHRISTIAN

Name/Nationality: SAMBAS, ACE CHRISTIAN / FILIPINO

Rank: DECK_CADET

DOB/POB: 28 JAN 1998 / ILO-ILO CITY

Passport No./DOI/DOE: P3194031C / 07 FEB 2023 / 06 FEB 2033

Mobile Number: +639518744598

Email ID: acechristiansambasss@gmail.com

Contact Person Details

Contact 1

Name	Margarita Todorova
Phone	+35952918339
Mobile	+359882020851
Email	crew@us-crewing.com

Your instructions

The Agent acts strictly for and on behalf of the Principal and will not use or communicate confidential information of the Principal for the Agent's own purposes or for those of a third party. The Agent acknowledges that all information is the property solely of the Principal and agrees that the Principal has the right to use and communicate all such information for all purposes including statutory, audit, accounting and management reporting.

Introduction

Please strictly adhere to the following Owner's standing instructions:

- Do not render any services to third parties without written confirmation from our office
- Do not disclose any information with third parties related to Owner's arrangements
- Keep us updated with the vessel's schedule daily
- All communication should be prefixed with: vessels name and port name

All Husbandry matters/communication must be dealt with directly with the Operator
- Please ensure that your contact details Tel/Fax/Email/PIC are included within the PDA submitted as well as AOH details.

Note:

DA-DESK is our disbursement account administration and processing department, and will not take any decisions regarding requirements or services during the port call. DA-Desk is to be contacted only regarding the Pro-forma and Final Disbursement Account as necessary.

Instruction to Agent

In order for us to assess the potential costs at this port, kindly advise through the DA-Desk platform indicative prices for the following services:

1. Crew change - Please include visa/immigration/customs/transportation/hotel expenses etc. basis crew signing on/off.
2. If launch boat is required for embarkation / disembarkation – estimated costs for it
3. CTM - Charges for CTM delivery onboard.

Owners Service Requirement Sheet (OSRS)

We require the attached OSRS form to be completed prior to sailing of the vessel. The form is to be signed / stamped by the Master either during the call or at earliest convenience after the ship has sailed by sending the completed document to him for verification. The completed and signed OSRS must be included in the final DA and is the agent's responsibility to ensure it is. If the OSRS is not included it will lead to a longer than necessary checking period whilst verification is sought and the payment will be delayed.

PAYMENT OF OUTSTANDING FUNDS WILL BE DELAYED WITHOUT A COMPLETED / SIGNED OSRS OR IF THE FDA CONTAINS ITEMS EXCLUDED FROM OSRS.

Please refer to attached file [OSRS Updated 21032025.xlsx](#) for further details.

GDPR

Please note that agents should only share information required for processing to ensure the confidentiality and protection of personal data.

To support proper handling, we have provided detailed instructions in the attached file: Instructions to Agents re Handling Personal Data.pdf

Please refer to attached file [Instructions to Agents re Handling Personal Data.pdf](#) for further details.

Advance payments and Final settlement of balances

Unless credit terms are set with your agency, it is our policy to remit 80% of the Proforma DA. Payments are being executed by DA-Desk's Port Payables department on our behalf. For any payment clarifications please call: + 971 4 3636200 or e-mail usm@da-desk.com

Supporting Documentation for Final DA

Please always include the following along with your final disbursement account:

(1) Approval Emails: Operator approval mails for costs that were not quoted/agreed in your Proforma DA (example, fresh water supply, overtime arrangement, etc.)

(2) Master's Confirmation: If applicable, confirmation from the Master regarding Cash to Master, Supplies, etc. This will help reduce queries and expedite processing your Final DA.

DA Administration & Upload

DA-Desk is our Disbursement Account administration and processing service provider.

Please refer to attached file [Disbursement Account Administration.pdf](#) for further details.

Billing details for Final DA invoices

Disbursement accounts for this vessel should be issued with the following billing details enabling to process the payment:

" Unity Triton Ltd.

Master and Owner "Unity Triton",

Address:6 Bloomsbury Square, London, England,

WC1A 2LP,UK

c/o US Crewing Services Ltd

accounts@us-crewing.com "

Charterer's appointed agent details will be provided in a separate email for smooth handling and planning of the required activities.

The terms, provisions, references, policies and requirements referred to in this appointment letter and/or on our website and/or as may have previously been communicated to you by any other means cannot be derogated by any subsequent terms unless expressly agreed to in writing by us the Principal.

Best regards,

US Crewing Services, LLC