

## Sultrade - Operations Dept

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**De:** Crewing | Harren Group <crewing@harren-group.com>  
**Enviado em:** terça-feira, 25 de novembro de 2025 09:16  
**Para:** Sultrade - Operations Dept  
**Cc:** MV Pabur - owner; operations@sultradeagency.com  
**Assunto:** RE: MV Pabur - Crew change in Santos, Brazil - ETA 04.12  
**Anexos:** PDA - MV PABUR.pdf

Dear Ms. Débora F. Miguel

Good day

Yours below noted, thanks.

Kindly amend the PDA invoice address as per below to arrange the funds remittance.

Panamax Bulker 2 GmbH & Co. KG  
c/o Harren Bulkiers GmbH & Co. KG  
Hermann-Hollerith-Str. 10  
28355 Bremen, Germany  
VAT no: DE278595754

Please keep us updated with the vessel schedule to book the flights accordingly.

Kind regards / Mit freundlichen Gruessen

**Carla Mercan**  
Crewing Manager

Phone [+49 421 46 86 - 473](tel:+494214686473)  
Mobile [+49 151 61 99 76 83](tel:+4915161997683)  
E-Mail [Carla.Mercan@harren-group.com](mailto:Carla.Mercan@harren-group.com)  
[crewing@harren-bulkiers.de](mailto:crewing@harren-bulkiers.de)

**- AS AGENTS ONLY -**

**Harren Bulkiers GmbH & Co. KG**  
Hermann-Hollerith-Straße 10 · 28355 Bremen · Germany  
[www.harren-bulkiers.de](http://www.harren-bulkiers.de)  
Place of Registry: Bremen · HRA 29105  
Managing Directors: Dr. Martin Harren · Joachim Zeppenfeld  
Individually Liable Partner: Harren Bulkiers Verwaltungs GmbH · HRB 36549  
**A Harren Group company.**

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**From:** Sultrade - Operations Dept <debora.miguel@sultradeagency.com>  
**Sent:** 25 November 2025 13:08  
**To:** Crewing | Harren Group <crewing@harren-group.com>

**Cc:** MV Pabur - owner <owner@pabur.hp-vessel.com>; operations@sultradeagency.com  
**Subject:** MV Pabur - Crew change in Santos, Brazil - ETA 04.12

You don't often get email from [debora.miguel@sultradeagency.com](mailto:debora.miguel@sultradeagency.com). [Learn why this is important](#)

To : Harren Bulkens GmbH & Co. KG  
Cc : Master of "Pabur"  
Fm : Sultrade Shipping Agency

Dear Ms Carla Mercan,

Good day!

Kindly find below regulations to embark/disembark at Santos port and also pls find attached our PDA considering crew change 01ON x 01OFF.

1. Travelling document recognized by Brazil is only the Passports (which has to be valid for at least 6 more months of the traveler's first entry to Brazil). SBooks and SIDs are only good to prove a seafarer's working condition, and that he is either entering or departing the country in connection to a vessel at a certain port.

4. Crew from signatory countries of ILO C-108 that maintain agreements with Brazil for VISA exemption (case of BULGARY, DENMARK, ESTONIA, FINLAND, GREECE, IRELAND, ITALY, LITHUANIA, PORTUGAL, **UKRAINE**, UK, **ROMANIA**, CZECH REPUBLIC, amongst others), will be required Passport and the SBook to access the country (for a period of 90 days).

**EMBARKING:**

- Copy of valid Passport, SID and valid Seaman's book;
- Flight e-ticket;

**DISEMBARKING:**

- Copy of Passport, SID and Seaman's book;
- Flight e-ticket;

**Nearest Airport :** GRU (GUARULHOS / SÃO PAULO BRAZIL). Which is around 160KM fm Santos, normally, transit time is 2hrs or 5hrs on heavy traffic.

Crew Changes at Santos port are allowed only at BERTH (**crew change are NOT allowed at anchorage area**).

Fyinfo only, note that the port entry permission can only be applied after vessel's berthing, **from 9am to 9pm**.

If vessel delays her berthing, no outer roads permission is granted by the port authorities, strictly due to safety reasons

It's important to highlight that each Brazilian port has its own interpretation on the Health Authority rules in force, meaning that all above instructions can be changed anytime without any pre advise. Sultrade is aware to keep you posted immediately in case of any further changes on the above instructions.

**Furthermore, kindly be informed that crew change must be done during Authorities Working time (every day from 0900hrs lt to 2100hrs lt).**

Just for the sake of good order, in case vessel berths at Left Margin Terminal, boat to embark/disembark will be necessary. Also, in case vessel is expected to berth at TIPLAM Terminal or USIMINAS Terminal, transportation costs will increase.

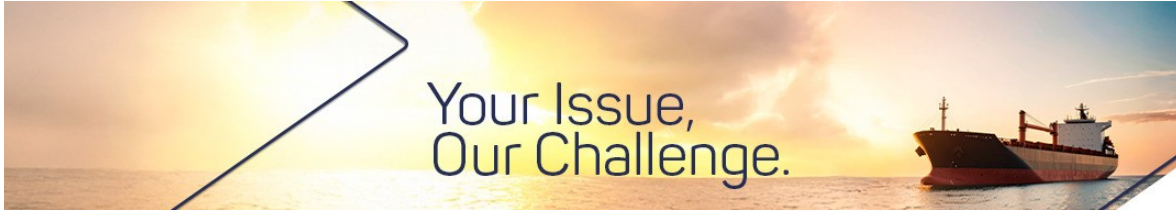
Kindly confirm if payment will be in cash on board by the master or funds remittance.

We remain at your orders.

Thank you and best regards.



(Ms) Débora F. Miguel  
Operations Department  
Sultrade Shipping Agency  
Phone: +55 13 2202 2338  
Mobile: + 55 13 996786583  
[operations@sultradeagency.com](mailto:operations@sultradeagency.com)  
[www.sultradeagency.com](http://www.sultradeagency.com)



**De:** Sultrade - Operations Dept

**Enviada em:** terça-feira, 25 de novembro de 2025 08:31

**Para:** 'Crewing | Harren Group' <[crewing@harren-group.com](mailto:crewing@harren-group.com)>; Felipe Baranowski <[felipe.baranowski@alphamarship.com.br](mailto:felipe.baranowski@alphamarship.com.br)>; Operations STS <[Operations.STS@alphamarship.com.br](mailto:Operations.STS@alphamarship.com.br)>

**Cc:** MV Pabur - owner <[owner@pabur.hp-vessel.com](mailto:owner@pabur.hp-vessel.com)>; [operations@sultradeagency.com](mailto:operations@sultradeagency.com)

**Assunto:** MV Pabur - Crew change in Santos, Brazil - ETA 04.12

To : Harren Bulkers GmbH & Co. KG

Cc : Alphamar Ship

Fm : Sultrade Shipping Agency

Dear Ms Carla Mercan,

Good day!

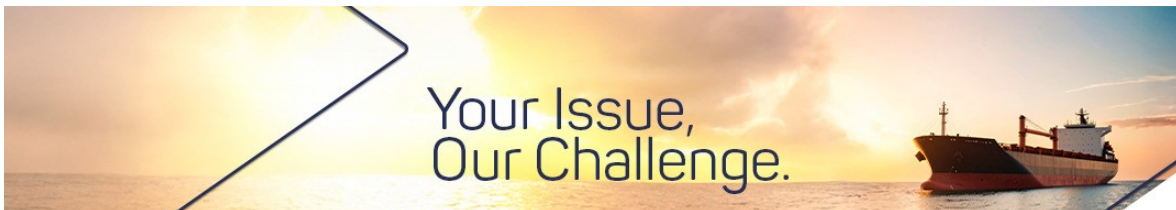
Your message duly noted with many thanks.

We will revert with instructions and costs in parallel.

Thank you and best regards.



(Ms) Débora F. Miguel  
Operations Department  
Sultrade Shipping Agency  
Phone: +55 13 2202 2338  
Mobile: + 55 13 996786583  
[operations@sultradeagency.com](mailto:operations@sultradeagency.com)  
[www.sultradeagency.com](http://www.sultradeagency.com)



**De:** Crewing | Harren Group <[crewing@harren-group.com](mailto:crewing@harren-group.com)>

**Enviada em:** terça-feira, 25 de novembro de 2025 08:17

**Para:** Felipe Baranowski <[felipe.baranowski@alphamarship.com.br](mailto:felipe.baranowski@alphamarship.com.br)>; Operations STS <[Operations.STS@alphamarship.com.br](mailto:Operations.STS@alphamarship.com.br)>; [operations@sultradeagency.com](mailto:operations@sultradeagency.com)

**Cc:** MV Pabur - owner <[owner@pabur.hp-vessel.com](mailto:owner@pabur.hp-vessel.com)>

**Assunto:** RE: MV Pabur - Crew change in Santos, Brazil - ETA 04.12

Dear Sir / Madam

Good day

Kindly advise on the below.

Kind regards / Mit freundlichen Gruessen

**Carla Mercan**

Crewing Manager

Phone [+49 421 46 86 - 473](tel:+494214686473)

Mobile [+49 151 61 99 76 83](tel:+4915161997683)

E-Mail [Carla.Mercan@harren-group.com](mailto:Carla.Mercan@harren-group.com)  
[crewing@harren-bulkers.de](mailto:crewing@harren-bulkers.de)

**- AS AGENTS ONLY -**

**Harren Bulkurs GmbH & Co. KG**

Hermann-Hollerith-Straße 10 · 28355 Bremen · Germany

[www.harren-bulkers.de](http://www.harren-bulkers.de)

Place of Registry: Bremen · HRA 29105

Managing Directors: Dr. Martin Harren · Joachim Zeppenfeld

Individually Liable Partner: Harren Bulkurs Verwaltungs GmbH · HRB 36549

**A Harren Group company.**

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**From:** Felipe Baranowski <[felippe.baranowski@alphamarship.com.br](mailto:felippe.baranowski@alphamarship.com.br)>

**Sent:** 21 November 2025 12:42

**To:** Crewing | Harren Group <[crewing@harren-group.com](mailto:crewing@harren-group.com)>; Operations STS

<[Operations.STS@alphamarship.com.br](mailto:Operations.STS@alphamarship.com.br)>; 'Sultrade - Operations Dept.' <[operations@sultradeagency.com](mailto:operations@sultradeagency.com)>

**Cc:** MV Pabur - owner <[owner@pabur.hp-vessel.com](mailto:owner@pabur.hp-vessel.com)>

**Subject:** RES: MV Pabur - Crew change in Santos, Brazil - ETA 04.12

You don't often get email from [felippe.baranowski@alphamarship.com.br](mailto:felippe.baranowski@alphamarship.com.br). [Learn why this is important](#)

Dear Sirs, good day

We thank you for consulting us, we're putting our crew agent @'Sultrade - Operations Dept.' on the loop for the specific assistance about it.

Best regards,

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**FELIPHE BARANOWSKI**

Operations | STS

[operations.sts@alphamarship.com.br](mailto:operations.sts@alphamarship.com.br)

**Office:** +55 13 3202-5540

**Mobile:** +55 13 99799-3519



**Confidencialidade:** Todos os dados pessoais contidos neste e-mail são conduzidos pela Alphamar Agência Marítima e Alphamar Port Services de acordo com os requisitos e em conformidade com a LGPD, GDPR ou qualquer outra lei aplicável à privacidade dos dados pessoais, proibindo a utilização para qualquer outra finalidade que não seja para realização do objeto contratado entre as partes envolvidas.

**Confidentiality:** All personal data contained in this message is handled by Alphamar Agência Marítima and Alphamar Port Services in Accordance with LGPD, GDPR and or any other applicable data collection laws forbidding its application for any purpose other than that detailed between the parties involved in this exchange.

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**De:** Crewing | Harren Group <[crewing@harren-group.com](mailto:crewing@harren-group.com)>  
**Enviada em:** 21 November 2025 08:05  
**Para:** Operations STS <[Operations.STS@alphamarship.com.br](mailto:Operations.STS@alphamarship.com.br)>  
**Cc:** MV Pabur - owner [owner@pabur.hp-vessel.com](mailto:owner@pabur.hp-vessel.com)  
**Assunto:** MV Pabur - Crew change in Santos, Brazil - ETA 04.12

Dear Sir / Madam

Good day

We are planning to have a crew change on MV Pabur in port of Santos, Brazil.

As per latest update ETA 04.12 18:00 ETD 12.12 18:00

Kindly advise:

- If visa can be obtained upon arrival for the on signer (1) and an OKTB can be arranged from your side or if he will need to obtain visa in his home country.(Nationality: Romanian).
- If exit visa can be arranged for the off signer (1) and how long will it take in order to arrange it ( Nationality: Ukrainian)
- Estimated cost for the crew change (1 on signer and 1 off signer)
- Closest airport
- Estimated distance from the airport to the port.
- Estimated cost per night in a reasonable price hotel.
- Berthing prospects and estimated port stay

On signer :

Surname, Name: Leu, Cristian  
Rank: MASTER  
Nationality: Romanian  
DOB: 21.02.1980  
POB: Constanta, RO  
Passport No.: 056875649 - 16.01.2019 - 16.01.2029  
Seaman Book No.: 11661CT - 20.09.2016 - 04.01.2029  
Mobile phone: +40 744342156

Off signer:

Surname, Name: Kaposhylin, Fedir  
Rank: MASTER  
Nationality: Ukrainian  
DOB: 22.04.1961  
POB: Kherson  
Passport No.: FK641065 - 10.01.2018 - 10.01.2028  
Seaman Book No.: AB 656828 - 03.04.2019 - 11.01.2029  
Mobile phone: +380509111139

Attached please find their passports and Seamans books.

Reverting with flights and ETKT details.

Kindly arrange their formalities and safe transportation.

Please confirm your receipt and your attendance.

Invoicing details for F/DA:

Panamax Bulker 2 GmbH & Co. KG  
c/o Harren Bulkers GmbH & Co. KG  
Hermann-Hollerith-Str. 10  
28355 Bremen, Germany  
VAT no: DE278595754

Kind regards / Mit freundlichen Gruessen

**Carla Mercan**

Crewing Manager

Phone [+49 421 46 86 - 473](tel:+494214686473)  
Mobile [+49 151 61 99 76 83](tel:+4915161997683)  
E-Mail [Carla.Mercan@harren-group.com](mailto:Carla.Mercan@harren-group.com)  
[crewing@harren-bulkers.de](mailto:crewing@harren-bulkers.de)

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