

Sultrade - Operations Dept

De: Agathocleous, Rafaella <R.Agathocleous@csmcy.com>
Enviado em: sexta-feira, 7 de novembro de 2025 04:56
Para: Sultrade - Operations Dept; Italmarhorizon Operations; MSC Greenwich E-mail
Cc: MSC Greenwich Crewing; 'CY974-personnel.greenwich@msc.com'; Senator Crewing - Group B; Cassy Iyog; Capt. Paul Xavier Francia; operations@sultradeagency.com
Assunto: RE: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS
Anexos: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

Dear Debora,
Good day

Thank you for your email.

Our crew's nationality is Filipino.

We have provided their passport, seaman's book, and SID (please see attached correspondence).

Once we are closer to the crew change date, we will provide the flight details.

Kindly keep us updated with the vessel's ETB/ETD.

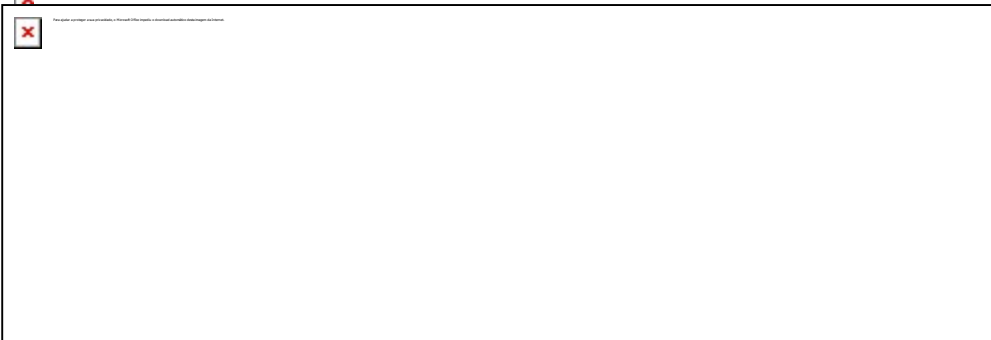
Please confirm.

Best regards,

Rafaella Agathocleous

Crewing Operator

 +35725843100 | Dir.: +35725843697 | Mob.: +35799530349
 R.Agathocleous@csmcy.com
 Columbia House, 21 Spyrou Kyprianou Avenue, 4042 Limassol, Cyprus
 www.columbia-shipmanagement.com



COLUMBIA SHIPMANAGEMENT LTD For and on behalf of owners, as agents only

From: Sultrade - Operations Dept <debora.miguel@sultradeagency.com>
Sent: 06 November 2025 16:25
To: Italmarhorizon Operations <ops@italmarhorizon.pa>; Agathocleous, Rafaella <R.Agathocleous@csmcy.com>; MSC Greenwich E-mail <msc.greenwich@mscfleet.com>

Cc: MSC Greenwich Crewing <msc_greenwich.crewing@csmcy.com>; 'CY974-personnel.greenwich@msc.com' <CY974-personnel.greenwich@msc.com>; Senator Crewing - Group B <teamb@scm.com.ph>; Cassy Iyog <c.iyog@scm.com.ph>; Capt. Paul Xavier Francia <p.francia@scm.com.ph>; operations@sultradeagency.com
Subject: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

To : Columbia Shipmanagement
Cc : Horizon Shipping Agencies, S.A.
From : Sultrade Shipping Agency

Dears, Good day!

Your message well received. Many thanks for contacting us.

Kindly find below regulations to embark/disembark at Santos port :

1. Travelling document recognized by Brazil is only the Passports (which has to be valid for at least 6 more months of the traveler's first entry to Brazil). SBooks and SIDs are only good to prove a seafarer's working condition, and that he is either entering or departing the country in connection to a vessel at a certain port.
2. Crew from signatory countries of ILO C-185 that maintain agreements with Brazil for VISA exemption (case of RUSSIA, BOSNIA, CROATIA, FRANCE, GEORGIA, HUNGARY, MOLDOVA, MONTENEGRO, SPAIN, THE PHILIPPINES, amongst others), will be required Passport and the SID to access the country (for a period of 180 days). In case these Nationals are not in possession of SID, the S.Book will be required and only a 90 days stay will be granted.
3. Crew from signatory countries of ILO C-185 that DO NOT maintain agreements with Brazil for VISA exemption (case of INDIA, JORDAN, IRAK, MYANMAR, INDONESIAN, PAKISTAN, SRI LANKA amongst other), will be required Passport and mandatorily the SID to access the country (for a period of 90 days)
4. Crew from signatory countries of ILO C-108 that maintain agreements with Brazil for VISA exemption (case of BULGARY, DENMARK, ESTONIA, FINLAND, GREECE, IRELAND, ITALY, LITHUANIA, PORTUGAL, UKRAINE, UK, ROMANIA, CZECH REPUBLIC, amongst others), will be required Passport and the SBook to access the country (for a period of 90 days).
5. Crew from signatory countries of ILO C-108 that DO NOT maintain agreements with Brazil for VISA exemption (case of ANGOLA, ALGERIA, CUBA, IRAN, LIBERIA amongst other), will be required to have Consular visitor's VISA (VIVIS VISA) on their Passport and the valid SBook to access the country (for a period of 90 days), failing which their entry to the country will be denied.
6. Crew from countries that have not signed any of ILO Conventions, and whose countries have no agreement in place with Brazil for exemption of VISA's (cases of AFGHANISTAN, BAHRAIN, CAMBODIA, CHINA, EGYPT, ETHIOPIA, KUWAIT, LAOS, LEBANON, LYBIA, MOZAMBIQUE, SYRIA, SOMALIA, amongst others) will not be granted entry to the country unless if a Consular Visitor's VISA (Type VIVIS VISA) is stamped to their Passports, and a valid SBook be in hands.
7. Crew from countries that have not signed any of ILO Conventions, and whose countries maintain VISA Exemption Agreements in force with Brazil, will be admitted in accordance to their Passports prerogatives (cases of USA, SOUTH AFRICA, GERMANY, ARGENTINA, AUSTRALIA, AUSTRIA, BELGIUM, CHILE, HONG KONG, HOLLAND, PERU, SINGAPORE, VIETNAM, amongst other countries).

EMBARKING:

- Copy of valid Passport, SID and valid Seaman's book;
- Flight e-ticket;

DISEMBARKING:

- Copy of Passport, SID and Seaman's book;
- Flight e-ticket;

Nearest Airport : GRU (GUARULHOS / SÃO PAULO BRAZIL). Which is around 160KM fm Santos, normally, transit time is 2hrs or 5hrs on heavy traffic.

Crew Changes at Santos port are allowed only at BERTH (**crew change are NOT allowed at anchorage area**).

Fyinfo only, note that the port entry permission can only be applied after vessel's berthing, **from 9am to 9pm**.

If vessel delays her berthing, no outer roads permission is granted by the port authorities, strictly due to safety reasons

It's important to highlight that each Brazilian port has its own interpretation on the Health Authority rules in force, meaning that all above instructions can be changed anytime without any pre advise. Sultrade is aware to keep you posted immediately in case of any further changes on the above instructions.

Furthermore, kindly be informed that crew change must be done during Authorities Working time (every day from 0900hrs 1t to 2100hrs 1t).

Just for the sake of good order, in case vessel berths at Left Margin Terminal, boat to embark/disembark will be necessary. Also, in case vessel is expected to berth at TIPLAM Terminal or USIMINAS Terminal, transportation costs will increase.

Thank you and best regards.



(Ms) Débora F. Miguel

Operations Department

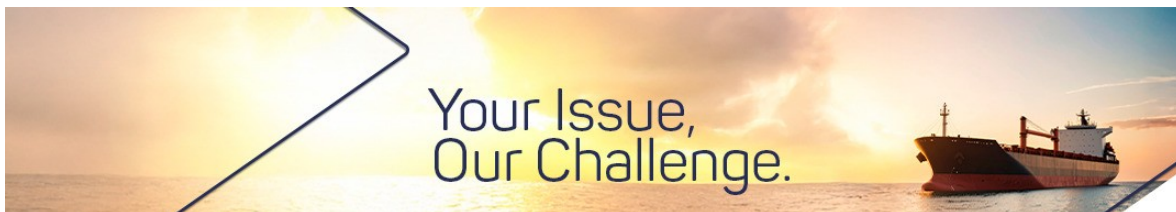
Sultrade Shipping Agency

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Mobile: + 55 13 996786583

operations@sultradeagency.com

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De: Italmarhorizon Operations <ops@italmarhorizon.pa>

Enviada em: quinta-feira, 6 de novembro de 2025 10:21

Para: CSM Cyprus - Rafaella Agathocleous <R.Agathocleous@csmcy.com>; MSC Greenwich E-mail <msc.greenwich@mscfleet.com>; operations@sultradeagency.com

Cc: MSC Greenwich Crewing <msc_greenwich.crewing@csmcy.com>; 'CY974-personnel.greenwich@msc.com' <CY974-personnel.greenwich@msc.com>; Senator Crewing - Group B <teamb@scm.com.ph>; Cassy Iyog <c.iyog@scm.com.ph>; Capt. Paul Xavier Francia <p.francia@scm.com.ph>; Italmarhorizon Operations <ops@italmarhorizon.pa>

Assunto: Re: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

Good Day!

Adding local agents @'Sultrade Shipping Agency (Suape)' to assist.

Best regards,

David Medina – Operations Department



Horizon Shipping Agencies, S.A.

Mobile (24 hours): +507 6983-6443

General email: ops@italmarhorizon.pa

Accounting email: accounts@italmarhorizon.pa

From: Agathocleous, Rafaella <R.Agathocleous@csmcy.com>

Sent: Thursday, November 6, 2025 8:10:39 AM

To: MSC Greenwich E-mail <msc.greenwich@mscfleet.com>; Italmarhorizon Operations <ops@italmarhorizon.pa>

Cc: MSC Greenwich Crewing <msc_greenwich.crewing@csmcy.com>; 'CY974-personnel.greenwich@msc.com' <CY974-personnel.greenwich@msc.com>; Senator Crewing - Group B <teamb@scm.com.ph>; Cassy Iyog <c.iyog@scm.com.ph>; Capt. Paul Xavier Francia <p.francia@scm.com.ph>

Subject: RE: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

Dear @Italmarhorizon Operations,

Please revert with the requirements.

Thank you

Rafaella Agathocleous

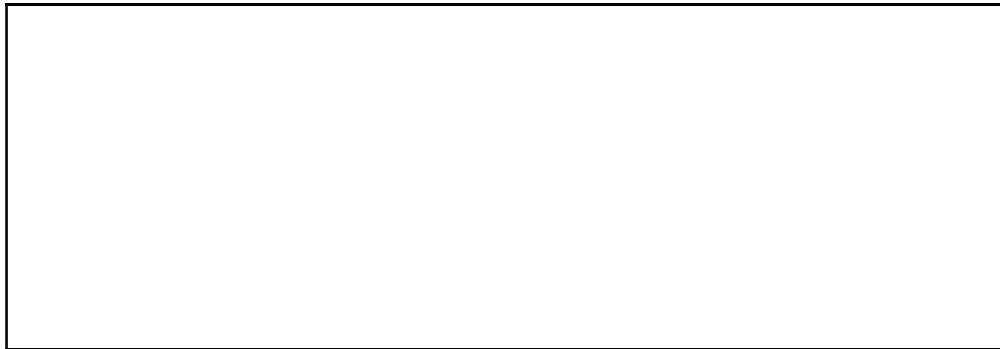
Crewing Operator

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☐ R.Agathocleous@csmcy.com

☐ Columbia House, 21 Spyrou Kyprianou Avenue, 4042 Limassol, Cyprus

☐ www.columbia-shipmanagement.com



COLUMBIA SHIPMANAGEMENT LTD For and on behalf of owners, as agents only

From: Agathocleous, Rafaella <R.Agathocleous@csmcy.com>

Sent: 05 November 2025 14:07

To: MSC Greenwich E-mail <msc.greenwich@mscfleet.com>; Italmarhorizon Operations <ops@italmarhorizon.pa>

Cc: MSC Greenwich Crewing <msc_greenwich.crewing@csmcy.com>; 'CY974-personnel.greenwich@msc.com' <CY974-personnel.greenwich@msc.com>; Senator Crewing - Group B <teamb@scm.com.ph>; Cassy Iyog <c.iyog@scm.com.ph>; Capt. Paul Xavier Francia <p.francia@scm.com.ph>

Subject: RE: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

Dear Port agent,

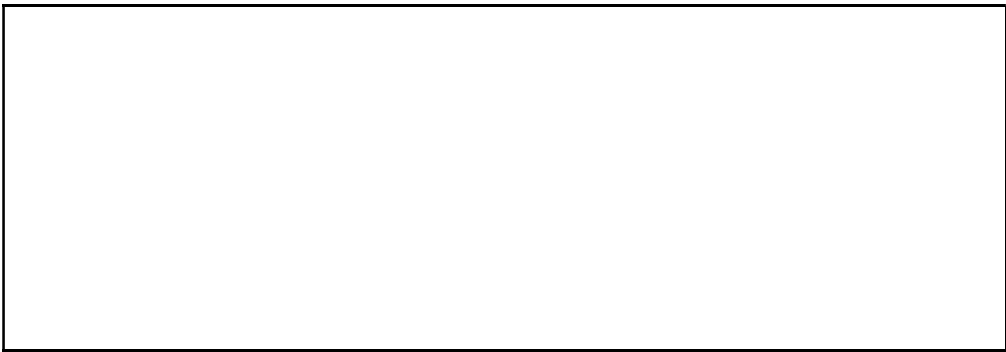
This is a kind reminder for the below.

Thank you

Best regards,

Rafaella Agathocleous
Crewing Operator

- ☐ +35725843100 | Dir.: +35725843697 | Mob.: +35799530349
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COLUMBIA SHIPMANAGEMENT LTD For and on behalf of owners, as agents only

From: Agathocleous, Rafaella <R.Agathocleous@csmcy.com>
Sent: 04 November 2025 10:31
To: MSC Greenwich E-mail <msc.greenwich@mscfleet.com>; Italmarhorizon Operations <ops@italmarhorizon.pa>
Cc: MSC Greenwich Crewing <msc_greenwich.crewing@csmcy.com>; 'CY974-personnel.greenwich@msc.com' <CY974-personnel.greenwich@msc.com>; Senator Crewing - Group B <teamb@scm.com.ph>; Cassy Iyog <c.iyog@scm.com.ph>; Capt. Paul Xavier Francia <p.francia@scm.com.ph>
Subject: MSC GREENWICH - CREW CHANGE 19/11 , SANTOS

Dear Capt. Ciepiela,
Dear Port Agent,
Good day

We would like to proceed with the below crew change approx. 29/11 at Santos.

Kindly advise us with the requirements (Visa etc), and with the nearest airport.

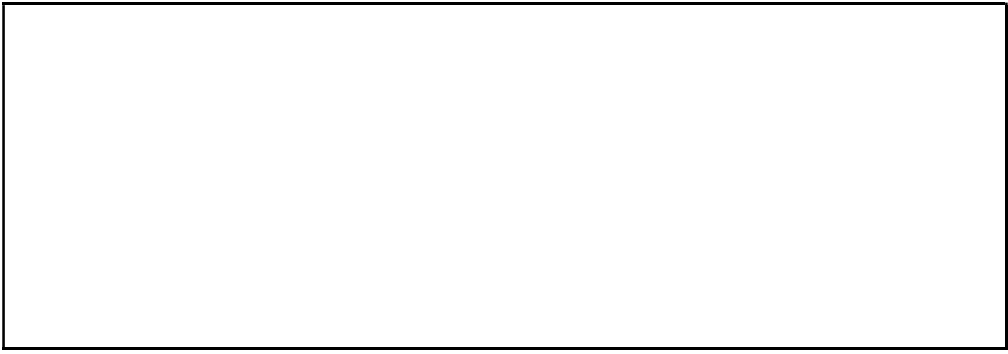
Attached you can find the personal details for ON/OFF signers.

Position	Sign Off	Sign On
Chief Cook	Morales Evaristo Andrew	Cornel Eguac Romulo

Thank you
Best regards,

Rafaella Agathocleous
Crewing Operator

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