

Sultrade - Operations Dept

De: secretary <secretary@polforce.gr>
Enviado em: terça-feira, 4 de novembro de 2025 11:30
Para: Sultrade - Operations Dept
Cc: operation; gcl@gcl.gr; operations@sultradeagency.com; technical; supply; Sea Power Shipping Enterprises Inc.
Assunto: RE: MV IOANNA FORCE / ITAQUI PORT / OWNERS MATTERS

Dear Mr. Rodrigo,

In reference to your quotation below, we are pleased to appoint you as Owner's agent at ITAQUI port. Please acknowledge safe receipt and our relevant departments will contact you with their arrangements.

Master reading in copy **M/V IOANNA FORCE** will keep you daily posted with vessel's ETA to the AM port.

Thank you.

With Kindest Regards,



Anastasia Tsavari
Assistant Operations

POLFORCE SHIPPING CO. S.A.
89-91, Notara str., 185 35 Piraeus Greece

T. +302104100596/+302104534893
E. operation@polforce.gr

polforce.gr

As agents only, on behalf of the ship's registered owner

Please consider the environment before printing this email!

Confidential Notice – Legal Disclaimer: The message, together with any attachment, is intended for the addressee only. It is confidential and may be legally privileged. If you are not the intended recipient, please immediately delete this message from your system, destroy any hard copy and inform the sender by return. The sender and his employer shall not accept responsibility for any changes made to this message after it was sent. Polforce Shipping Co. S.A. has taken every reasonable precaution to ensure that any attachments to this e-mail have been swept for viruses. However, we cannot accept liability for any damage sustained because of software viruses and would advise that you carry out your own virus checks before opening any attachment.

From: Sultrade - Operations Dept <arvellos.rodrigo@sultradeagency.com>
Sent: Tuesday, November 4, 2025 4:25 PM
To: secretary <secretary@polforce.gr>

Cc: operation <operation@polforce.gr>; gcl@gcl.gr; operations@sultradeagency.com
Subject: RES: MV IOANNA FORCE / ITAQUI PORT / OWNERS MATTERS

TO: POLFORCE SHIPPING CO. S.A.
CC: GCL MARINE SOLUTIONS
FM: SULTRADE SHIPPING AGENCY

Dear Ms. Anastasia Tsavari, good day!

Yours below is duly noted. Please find attached our PDA with expected costs involved on crew change (02x02).

With regards to crew change operations, kindly be advised that the travelling document recognized by Brazil is only the Passports (which must be valid for at least 6 more months of the traveler's first entry to Brazil). SBooks and SIDs are only good to prove a seafarer/s working condition, and that he is either entering or departing the country in connection to a vessel, at a certain port.

Crew from signatory countries of ILO C-185 that maintain agreements with Brazil for VISA exemption (case of THE PHILIPPINES, amongst others), **will be required Passport and the SID to access the country (for a period of 180 days). In case these Nationals are not in possession of SID, the SBook will be required and only a 90 days stay will be granted.**

Pls find hereunder requested documents to embark/disembark crew at Itaquí port:

EMBARKING:

- Copy of Passport;
- SID (If available). In case crew member does not have a SID, Seaman's book will be required;
- Flight e-ticket;

DISEMBARKING:

- Copy of Passport;
- SID (If available). In case crew member does not have a SID, Seaman's book will be required;
- Flight e-ticket;

Please note that nearest airport is **SAO LUIZ AIRPORT (IATA CODE: SLZ)**. Kindly note that for on-signers flight arrangements **we suggest arranging flights with at least 3 hours between international and domestic flight** so that they have sufficient time for Immigration procedures and avoid any problems upon arrival in Brazil.

Furthermore, no restrictions are applied for crew change operations, and it can be performed at anchorage (subject to weather/sea conditions).

It's important to highlight that each Brazilian port has its own interpretation on the Health Authority rules in force, meaning that all above instructions can be changed anytime without any pre advise. Sultrade is aware to keep you posted immediately in case of any further changes on the above instructions.

Case you do require any further information, pls do not hesitate in contacting this office.

Best regards,



Arvellos Rodrigo
Operations Department
Sultrade Shipping Agency
Phone: +55 53 3235.3500
Mobile: +55 53 999.065.886
operations@sultradeagency.com
www.sultradeagency.com



De: secretary <secretary@polforce.gr>

Enviada em: terça-feira, 4 de novembro de 2025 11:14

Para: Sultrade - Operations Dept <arvellos.rodrico@sultradeagency.com>

Cc: operation <operation@polforce.gr>; gcl@gcl.gr; operations@sultradeagency.com

Assunto: RE: MV IOANNA FORCE / ITAQUI PORT / OWNERS MATTERS

Dear Mr. Rodrigo,

Good day.

Please also advise cost for Crew changes (2On-2Off),Philippine nationality.

With Kindest Regards,



Anastasia Tsavari

Assistant Operations

POLFORCE SHIPPING CO. S.A.

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From: Sultrade - Operations Dept <arvellos.rodrico@sultradeagency.com>

Sent: Tuesday, November 4, 2025 2:26 PM

To: secretary <secretary@polforce.gr>

Cc: operation <operation@polforce.gr>; gcl@gcl.gr; operations@sultradeagency.com

Subject: RES: MV IOANNA FORCE / ITAQUI PORT / OWNERS MATTERS

TO: POLFORCE SHIPPING CO. S.A.

CC: GCL MARINE SOLUTIONS

FM: SULTRADE SHIPPING AGENCY

Dear Ms. Anastasia Tsavari, good day!

Yours below is duly noted. Please find attached our PDA with expected costs involved on the mentioned services.

Referring to delivery of spare parts, please find below instructions to dispatch it by air-freight:

AWB SHOULD BE CONSIGNED, AS FOLLOWS:

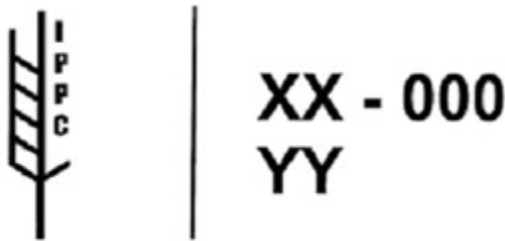
To The Master of M/V IOANNA FORCE
c/o SULTRADE AGENCIAMENTOS MARITIMOS LTDA
RUA ANDRADE NEVES, 161
RIO GRANDE – RS – BRAZIL
CEP [ZIP CODE] 96200-140
CNPJ [VAT] NR: 10.432.546/0001-75
PHONE NR: +55 53 32353500
AOH: +55 53 999711280 FLAVIO G. VELLOSO
+55 53 999756901 VINICIUS FERNANDES

All Spare parts documents (Original Commercial Invoice, Packing List and AWB) must be clearly marked as **"SPARE PARTS IN TRANSIT"** & **"TREATMENT TC-7 REQUIRED"**

In case of wooden boxes/pallets/skids, it is mandatory to have wooden parts stamped to meet International IPPC regulations in the wooden parts, as otherwise cargo MAY BE REJECTED by Environmental Authority, and we, ordered to ship it back.

Pls make sure your expeditors/forwarders do follow above and below procedures in order to avoid possible problems with Agri/customs Authorities in Brazil.

IT'S MANDATORY TO HAVE THE PROPER FUMIGATION CERTIFICATE ISSUED OR THE IPPC STAMP (SAMPLES AS BELOW ILUSTRATED), OTHERWISE SHIPMENT WILL BE RETURNED TO ORIGIN.



XX represents the ISO country code.
000 represents the unique number assigned by the national plant protection organization.
YY represents either HT for heat treatment or MB for methyl bromide fumigation.

Below are samples of stamps on wooden pallets used in international shipping that indicate them to be in compliance to ISPM 15 rules.



IT'S ALSO MANDATORY INCLUDE BELOW INFORMATION ON AWB, BY CHOOSING WHICH ONE APPLIES:

- **Wooden Packing: Processed Wood;**
- **Wooden Packing: Treated and Certified;**
- **Wooden Packing: Not Applicable**

- AWB: Original document must follow the consignment, same must include all above instructions marked. Airfreight to be pre-paid, otherwise same is not characterized in transit and local taxes apply;
- Commercial invoice: Original document duly signed/stamped must follow the consignment;
- Packing list: Original document must follow the consignment and also please include detailed weight/size for each item separated.

Copies of all documents, as soon as available (including AWB Draft) should be sent to us for checking prior to shipment.

For clearance at Airport require at least 2-3 working days. The **CLOSEST INTERNATIONAL AIRPORT IS SAO LUIS AIRPORT (IATA CODE: SLZ)**. Case your forwarders have any difficulties in arranging flights to SAO LUIS (SLZ) then the option to ship spares would be to Sao Paulo Int'l Airport (**IATA CODE: GRU**). Road bonded transfer from GRU

AIPORT to Itaqui port will be required on a sealed dedicated transport [approx. 3011 km to reach ITAQUI] and prices are much higher.

Case you do require any further information, pls do not hesitate in contacting this office.

Thanks and best regards,



Arvellos Rodrigo
Operations Department
Sultrade Shipping Agency
Phone: +55 53 3235.3500
Mobile: +55 53 999.065.886
operations@sultradeagency.com
www.sultradeagency.com



De: secretary <secretary@polforce.gr>

Enviada em: terça-feira, 4 de novembro de 2025 03:48

Para: operations@sultradeagency.com; Sultrade - Operations Dept <bruno.peres@sultradeagency.com>; Sultrade - Operations Dept <cristian.peralta@sultradeagency.com>

Cc: operation <operation@polforce.gr>

Assunto: MV IOANNA FORCE / ITAQUI PORT / OWNERS MATTERS

Dear all,

Good day.

Please note that our M/V IOANNA FORCE will call ITAQUI, BRAZIL for loading operation.

Vessel is giving a preliminary ETA on abt 07/11 iagw wp ,wog.

Please advise a general PDA for your services , as follows:

- Spares /Stores/Provisions delivery
- Agency fee
- Technician Attendance

We would like to receive your Best PDA including your payment terms.

Thank you in advance and awaiting yours.

*****PLEASE be advised that the below e-mail is only about receiving your PDA .Please do not consider same as an appointment until further advise.***

With Kindest Regards,



Anastasia Tsavari
Assistant Operations

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