# **Sultrade - Operations Dept**

**De:** Sultrade - Operations Dept

**Enviado em:** segunda-feira, 18 de agosto de 2025 10:40 **Para:** Lanuza Jr, Edwin; Italmarhorizon Operations

**Cc:** Baltic Loyalty Crewing; Baltic Loyalty; csm@columbiaaurus.com;

columbia@csmge.ge; tjsm@tjsm.co.kr; Career - Ferdinand Nidoy; Career Travel

- Tina; Career - General Email; career-trv; Career - Operations Email;

operations@sultradeagency.com

**Assunto:** Crew change for BALTIC LOYALTY on 28/08/2025 in Santos, Brazil

TO: COLUMBIA SHIPMANAGEMENT LTD

TO: ITALMAR HORIZON

CC: MASTER OF M/V BALTIC LOYALTY

FM: ITALMAR HORIZON C/O SULTRADE AGENCY

Dear Mr. Edwin Lanuza Jr. and All.

Good day !!!

Please note that we are checking the vessel's prospects for her call at Angra dos Reis port where she is expected to call for clearance purposes only.

Kindly note that this vessel will not call Santos port and will call Santos Basin for ship-to-ship cargo operation.

Upon receipt of her prospects at Angra dos Reis, where the crew change may be done, we will inform you, including the respective costs involved,

in order you proper evaluate the possibility to effect that crew change at said port.

Complying with your below request, please note the requirements and restrictions for crew change at Santos port and the attached

estimated costs involved for your prompt reference.

**PHILIPPINES / GEORGIAN / SOUTH KOREAN ON SIGNERS** - they must be in possession of VALID PASSPORT and VALID SID (or VALID SEAMAN'S BOOK if SID

is not available), both issued by the Government of their home country and copy of OKTB to be allowed to enter in Brazil.

**INDIAN ON SIGNERS** - they must be in possession of VALID PASSPORT and VALID SID, both issued by the Government

of their home country and copy of OKTB to be allowed to enter in Brazil.

Their seafarer entry Visa has to be arranged properly at first arriving airport, order allow them to join the vessel. We will be

arranging this entry procedure at first arriving airport.

PHILIPPINES / GEORGIAN / SOUTH KOREAN ON SIGNERS OFF SIGNERS - they must be in possession of VALID PASSPORT and VALID SID (or VALID

SEAMAN'S BOOK if SID is not available), both issued by the Government of their home country, to be allowed to disembark from the vessel in Brazil.

**INDIAN OFF SIGNERS** - they must be in possession of VALID PASSPORT and VALID SID, both issued by the Government

of their home country, to be allowed to disembark from the vessel in Brazil.

Please find below the list of documents, required to be received in advance, to embark and disembark crewmembers at Santos Port:

# EMBARKING:

• Copy of PASSPORT and SID (or SBOOK if SID is not available) both issued by the Government of their home country.

#### **VERY IMPORTANT - 01**

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Joiners MUST, repeat, MUST present to the Immigration Officers, just when entering in the country, their PASSPORT, the SID (or SBOOK if

SID is not available) and a copy of our OK TO BOARD. Both PASSPORT and SID (or SBOOK if SID is not available) must be issued by the Government of their home country.

#### DISEMBARKING:

- Copy of PASSPORT and SID (or SBOOK if SID is not available);
- Copy of E-TICKET.

Kindly note that nearest airport is Galeao (GIG) and the transit time form the airport to the port is approx. 3hrs with normal traffic.

Reverting with other informastion and restriction as soon as her operation at Angra dos Reis is announced.

In case of any doubt, please inform. Many thanks.]

## B.Rgds



#### **Gilvan Gomes**

**Operations Department** 

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De: Lanuza Jr, Edwin < E.Lanuza@csm-mnl.com>

Enviada em: segunda-feira, 18 de agosto de 2025 04:27

Para: Italmarhorizon Operations <ps@italmarhorizon.pa>; operations@sultradeagency.com

Cc: Baltic Loyalty Crewing <baltic\_loyalty.crewing@csmcy.com>; Baltic Loyalty <baltic-loyalty@super-hub.com>; csm@columbiaaurus.com; columbia@csmge.ge; tjsm@tjsm.co.kr; Career - Ferdinand Nidoy <fnidoy@career.com.ph>; Career Travel - Tina <travel-tina@career.com.ph>; Career - General Email <career@globenet.com.ph>; career-trv <career-trv@globenet.com.ph>; Career - Operations Email <ops@career.com.ph>

Assunto: Crew change for BALTIC LOYALTY on 28/08/2025 in Santos, Brazil

Dear Agents, please kindly find below crew change planning for BALTIC LOYALTY for your attendance.

Vessel Name	Crew Change Date	Port	Port Agent
BALTIC LOYALTY	28/08/2025	SANTOS	SULTRADE SHIPPING AGENCY - BRAZIL

Position	Sign Off - Nationality		Sign On - Nationality	Sign On - Name
Oiler	Filipino	Salaber Jomar	Filipino	Ruiz Rugay Renzell
3rd Engineer	Georgian	Kontselidze Tamaz	Georgian	Arutunyan Gevorg
Electrical Engineer Officer	Indian	Chakraborty Saurabh	Lingian	Pandiyan Sivaprakasam
2nd Engineer	Georgian	Chikhadze Giorgi	TBA	TBA
2nd Officer	Indian	Ghule Vishank Janardan	South Korean	Cho Minseok

Please kindly advise latest rules & regulations for on/offsigners and keep us updated at all times of vessel schedule for timely flights arrangements. The below points to take notes and will need your confirmation/input when send us your PDA for review and approval:

- Most convenient airport for flights and alternative options.
- Most economical transportation options for on/offsigners including grouping seafarers and options of public transportation to be considered if safe.
- Reasonable hotel options if direct transfer to ship not possible: 2-3 star hotel options to be provided. Ratings to be group in double-triple room, while officers can be accommodated in single rooms. Efforts should be made to avoid hotel stay by keeping us updated on schedule to rebook flights whenever possible.

Any additional information required for a successful and safe crew change for our vessel, please do provide in timely manner.

Attending Manning (TJSM / CSM Georgia / CSM Aurus / Career) – Pls. send the on/s Passport, SIRB and SID.

Capt. Gim – Pls. send the off/s Passport, SIRB, SID and all necessary documents from ship's side related to this crew change.

Reverting flights from my side in due course.

Thank you.

## Best Regards,

## Edwin Lanuza Jr.

**Crewing Operator** 

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