

Sultrade - Operations Dept

De: Sultrade - Operations Dept
Enviado em: quarta-feira, 6 de agosto de 2025 08:53
Para: TMS-OFFSHORE Operations
Cc: gcl@gcl.gr; operations@sultradeagency.com
Assunto: RE: MV MAJORCA @SANTOS, BRAZIL - ETA o/a 06/SEPTEMBER, wp, agw, ucae
- OWNERS AGENTS APPOINTMENT & OWNERS MATTERS PROFORMA
REQUEST EMAIL

To TMS OFFSHORE SERVICES Ltd.
Cc GCL
Fm Sultrade Shipping Agency.

Dear Capt. Kyriakos Fournaris, good day !

First of all would like to express our pleasure to act on your behalf, please find below important information and requests:

1. Please revert/confirm if vessel is arriving with a valid SSCEC/SSCC issued by WHO registered port.
2. Please revert with last PSC report issued in a port which follows the Viña Del Mar agreement.

We are pleased to inform you that Sultrade has just implemented a new value-added service for all Owners benefiting from their OPA (Owners Protective Agency) appointments in Brazil — at no extra charges. As part of their continued efforts to improve operational reliability and protect their clients' interests, they now have a dedicated Surveyor in their Operations team responsible for conducting daily remote guidance of the vessel's holds preparation for loading operations, in accordance with standard inspections methods in each Brazilian port. This service will take place during navigation, while the crew is preparing the holds ahead of the pre-holds inspection at anchorage.

Based on daily photo records shared by the Master, Sultrade's Surveyor will provide technical feedback and point out any critical issues to be addressed prior to inspections; pre-holds inspection at anchorage and/or the official holds inspection upon berthing.

This initiative aims to:

- Minimize the risk of holds rejections,
- Optimize the preparation process, and
- Costs saving related to wasted cleaning materials and rework.

We believe this support will bring meaningful operational and financial value to our clients calling Brazilian ports. For proper feedbacks, our clients are invited to ask Captains on board to submit pictures to the following e-mail address: surveyor@sultradeagency.com and in a timeframe of three working hours in Brazilian local time (08:00 am to 05:00 pm), their surveyors will revert with proper feedbacks and guidances also by e-mail.

We remain at disposal

Best regards,



Guilherme Fonseca
Operations Department
Sultrade Shipping Agency
Phone: +55 13 2202 2338
Mobile: +55 13 99645 6329
operations@sultradeagency.com
www.sultradeagency.com



De: TMS-OFFSHORE Operations <operations@tms-offshore.com>

Enviada em: quarta-feira, 6 de agosto de 2025 04:52

Para: operations@sultradeagency.com; sultrade@sultradeagency.com; accounts@sultradeagency.com

Cc: gcl@gcl.gr; Sultrade - Operations Dept <arvellos.rodrigo@sultradeagency.com>; ceo@sultradeagency.com;

Sultrade - Vinicius Fernandes <vinicius.fernandes@sultradeagency.com>; Sultrade - Claugenê Zdradek

<claugene.zdradek@sultradeagency.com>

Assunto: FW: MV MAJORCA @SANTOS, BRAZIL - ETA o/a 06/SEPTEMBER, wp, agw, ucae - OWNERS AGENTS
APPOINTMENT & OWNERS MATTERS PROFORMA REQUEST EMAIL

Dear all,

We are Managers for the Owners of the subject vessel calling subject port to load of CORN cargo, fr her Chrtrs acc.

Vessel is on time charter to COFCO INTERNATIONAL FREIGHT SA, GENEVA and Charterers appointed Agents are as follows:

Agencia Maritima Cargonave(SP) Ltda.

Praca da Republica 62, Sala 72, 7TH floor,

Centro Santos Sao Paulo Brasil

CEP. 11013-921

T +55 13 3216 2007 / 3219-2528

F +55 13 3219 2183

AOH +55 13 3322 3322

E: cargonave@cargonave-sts.com.br

pierre@cargonave-sts.com.br

valdo@cargonave-sts.com.br

gilson@cargonave-sts.com.br

wec@cargonave-sts.com.br

W: www.cargonavegroup.com

PIC:

Operations

-Pierre Lopes dos Santos - M +55 13 997623322

-Mohammad Salman Ahmad - M +55 13 996038517

-Valdo Ribeiro - M +55 13 997070104

-Willy Maxwell - M +55 13 996860673

-Vinicius Herbst - M +55 13 997981646
-João Bispo - M +55 13 997290792
-Kennedy Welch - M +55 13 996108316

Execution

-Wesley Costa - M +55 13 981377812
-Gabriela Machado - M +55 13 996017268
-Bruno Marques - M +55 13 981891209

Our Directors

-Orlando Casado - M +55 13 997122470
-Willie Cunningham - M +55 13 981336611

Herewith we appoint your Office to attend Owners matters. Our respective departments *will soon contact your good Agency.*

Pls proceed with:

1.) Pls propose a reputable & competent company to physically attend (AND further assist if required) during holds PRE-inspection, AND, official holds inspection,

And passage advisory en route to load port for holds readiness for grain standards (previous cargo Coal)

2.) Assistance with air condition certificate (*If required*).

3.) Any others costs (e.g. Agency fee, e.t.c.),

4.) Kindly provide estimated Grand Total USD amount for all above (INCLUDING additional inter-bank charges, which to be clearly mentioned separately).

--VERY IMPORTANT 1:

Further to above proforma request, two to

three **WORKING** days *prior berthing/departure*, pls revert with all *known-until-then* Ownrs additional (If any) matters (As communicated by our various departments to yr good Agency), in order to proceed with our arrangements. In your above email to us, pls provide your most competitive very detailed breakdown of all costs (IN **USD** CURRENCY). Kindly note you also MUST provide estimated **GRAND TOTAL USD AMOUNT** to be paid (Also **INCLUDING** all additional inter-bank charges, which to be **clearly** mentioned separately).

--VERY IMPORTANT 2:

PLS PROVIDE BY RETURN YOUR **FULL** BANKING DETAILS FOR YOUR **USD** CURRENCY ACCOUNT.

--VERY IMPORTANT 3:

Bss above & as per our **acc. dept's standard request**, wish to kindly remind to **ALWAYS** include with **all/any** proformas, yr **FULL** banking details for your **USD** currency account (**Where our payments will be made**).

--VERY IMPORTANT 4:

--Please provide your full style address and contact numbers - also with P.I.C. and after Office hours contact numbers.

--IN CASE YOU ARE HEAD-AGENTS, THEN PLS ADVISE ALL DETAILS OF YOUR LOCALLY APPOINTED AGENTS AS ABOVE.

Please check carefully all expenses to be under control and always within your proforma D/A. Pls ensure that use of launches will be the lowest minimum required & try to minimize as much as possible agnts launch transposition fm and to the vsl, in order to cut/save costs. **It is preferred all Owners activities to be organized at a combined transportation, as far as possible And practicable that can be , in order to minimize the costs.** Furthermore, in case yr agnts will not board the vsl, no launch is to be used/fee not to be charged. **The charge of any additional launch boat without substantiate the nature or purpose of work/activity and/ or without seeking our consent will be not accepted fm our side.**

Master instructed to keep you posted with vessels' eta. **Please keep our Office closely advised with vessel's berthing - loading - sailing prospects.**

Furthermore we would like to draw your particular attention to the fact that all vouchers, presented to our Company with disbursements account, should bear Master\$B!G(Bs signature and stamp and be original, not copies. Otherwise they will not be approved for payment.

You are requested to copy all your messages, concerning the subject vessel, to Operations dept., regardless to which department you will reply - within our Company.

If any crew members sign off, no tickets to be issued by yourselves, rather pta tickets sent to you by us will only be used. No excess baggage expenses are to be paid by the owners. In case that hotel accommodation will be required to be kept to minimum. Hotel accommodation expenses if any, to be kept to minimum and any extra expenses to be settled directly by the crew. Transportations to be organized at the best possible manner, in order to minimize as possible expenses involved.

Approval from our Office will be required for any visit to doctor - except in case of emergency. In case a crew member visits doctor / hospital for medical examinations / treatment, you are kindly requested to sent us, by e-mail, prior vessel\$B!G(Bs sailing copies of the medical report duly supported by all relevant receipts.

Any tel./portable/cell phones will not be placed onboard without prior approval from our Office.

Since this vsl's call is under time charter all port dues and compulsory port charges should be for T/chtrs account.

For our ref, pls advise whether garbage disposal is compulsory or not.

You are also kindly requested, in coordination with all local port authorities / stevedores, to prohibit the entrance of unauthorized persons onboard - without permission from Master.

In case will be required to dispatch a courier to our Office or to a third party on our behalf, kindly use pre-printed air-waybills will be provided by Master together with parcel. In case the vessel is run out of pre-printed air-waybills, you are request to contact our Office and will provide you with "Company's account number" to be used.

Upon completion, please sent to our Office all cargo documents.

Pls keep us in copy to all vsl's correspondences.

In your capacity as vessel's agents you are hereby expected to ensure that the vessel's interests are protected.

VESSEL'S DETAILS:

MV MAJORCA

CAPTAIN PRASOULAS GEORGIOS

VSAT +302112344031

VSAT +870771366572

VSAT +870771366573

FBB Backup +870773061951

E: majorca@gtships.com

After vsl's sailing pls send FDA **ONLY VIA EMAIL** with all supporting vouchers / receipts / invoices directly to accounting@tms-offshore.com & Invoices@tms-offshore.com (With operations@tms-offshore.com in copy) for checking and settlement. All vouchers/receipts/invoices, presented to the Master should be original (not copies) and all vouchers/receipts/invoices emailed to our company should bear Master\$B!G(Bs signature/stamp otherwise they will not be approved for payment unless cost pre-approval from the relevant TMS department is provided.

WHEN SERVICES PROVIDED BY 3RD PARTY CONTRACTORS SUCH AS TRANSPORTATION DRIVERS ETC MAKE SURE THAT WHEN SUBMITTING FINAL D/AS THEIR ORIGINAL VOUCHERS / INVOICES ARE ALSO INCLUDED AND ALSO ARE SIGNED BY THE PERSON HIMSELF WHO SPECIFICALLY USED THE SERVICE.

UNSIGNED INVOICES ON ONLY YOUR AGENCY'S LETTERHEAD FOR 3RD PARTY SERVICES WITHOUT SUPPORTING VOUCHERS SIGNED WILL NOT BE ACCEPTED.

Please note when issue an invoice/fda due to our company to use below mentioned format, for subject vsl:

Masters and Owners of MV Majorca
C/O TMS OFFSHORE Ltd
Trust Company Complex,
Ajeltake Road,
Ajeltake Island,
Majuro MH96960,
Marshall Islands

A "Correspondence Address" is NOT required by us. ONLY in case you have to state a "Correspondence Address", then pls use below mentioned format, for subject vsl:

TMS OFFSHORE Ltd
Trust Company Complex,
Ajeltake Road,
Ajeltake Island,
Majuro MH96960,
Marshall Islands

Yr prompt reply will be highly appreciated.

Awaiting yrs by return.

Tks & BRgds

Capt. Kyriakos Fournaris/Ops

TMS OFFSHORE SERVICES Ltd. (as agents only)

MOB +30 6943106787 (24 hrs contact)

email : operations@tms-offshore.com